

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 14 January 1954

FROM : Chief, Real Estate & Construction Division

SUBJECT: Weekly Activity Report

*Items so marked are of possible interest to ADD/A

1. General:

a. Preparation of Agency Regulations: (Continued item) ✓
No change - 17 Dec. 1953.

*b. Reimbursement for administrative services, Headquarters, ✓
[] (Continued item) No change - 22 Oct.

c. Rental Rates for [] (Continued item) No change - ✓
5 Nov.

2. Projects and studies in process:a. Construction and Utilities:-

(1) [] Commo:- (Continued item) Final
acceptance pending.

(a) Sewer Systems Revisions:- Final acceptance
made. Action complete.

(b) Diesel generator installation at []
No change - 7 Jan.

* (2) []
(Continued item)

(a) Building construction contract: Deputy Div. ✓
Chief returned to Hdq. and is preparing a
detailed report on the status of the work.

(b) Antenna and power line contract: 100% complete. ✓
Action complete.

(c) Construction of perimeter fence: 10% complete. ✓

(3) Project [] Training:- (Continued item) No
change - 19 Nov.

(4) Project [] Training:- (Continued item)

(a) Final payment for AE Contract:- Meeting with
Contractor scheduled for 26 Jan.

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